



STUDENT MINISTRIES COORDINATOR - POSITION DESCRIPTION

Mission:

The Student Ministries Coordinator position (25 hours) is designed to help students and families at Harbor Life Church find their way back to God and engage them in missional living.

Position Profile:

The role of the Student Ministries Coordinator is overseeing the middle school (grades 6-8) and high school (grade 9-12) ministries at the Harbor Life campus under the direction of the Harbor Life Lead Pastor, and collaboratively with the Harbor Students Cross Campus Team leader as they accomplish the vision and purposes of Harbor Churches.

Skill Set:

A developer of people with leadership development skills, as well as organizational and shepherding skills. A team player who has the ability to relate to students as well as work confidently with families and volunteer leaders at the Harbor Life campus. Strong relationship builder who can lead, disciple and develop the student ministry at Harbor Life.

Experience Qualifications:

- A deep love for Christ, compassion for people, and the mission of the kingdom
- Demonstrates an understanding of family-centric, small group driven, student ministry
- Ability to create communities of belonging for students that are centered on Jesus
- A team player who can relate and work alongside Harbor Students ministry staff from across all campuses
- An understanding of the lives & culture of students, social media, cultural trends and adolescent development
- Ability to develop and adapt to the changing needs of the ministry as it grows
- Ability to recruit, motivate and equip a multi-generational volunteer leadership team

General Duties:

- Develop relationships through contact work with staff, students, leaders, parents, the church, and the surrounding community
- Attend and participate in a campus worship service, special events, Harbor staff retreats, & other primary Harbor events
- The Coordinator must be present at all cross campus student events including but not limited to Harbor Students Winter Retreat and Youth Week
- Spiritually engage and equip families at Harbor Life and the student ministry through evangelism, discipleship, opportunities for profession of faith, and outreach
- Develop and execute ministries and experiences that fulfill the vision of Harbor Students, are in alignment with the Harbor Student Ministry Guidebook, and within the budget resources allocated for the ministry

Specific Duties:

- Attend Harbor Life staff meetings
- Attend monthly All Staff Meeting & Cross Campus Student Ministry Staff Meetings
- Fulfill cross campus responsibilities as set forth by the Cross-Campus Student Team Lead
- Shared cross campus responsibility of email communication, updating website information, & social media
- Small group leader recruitment, training, development and appreciation
- Oversight of planning & executing ministry transitions, elements and programming
- Oversight and responsibility of planning, structuring, & executing events for students
- Planning, structuring & executing service projects, educational experiences, and other missional initiatives that align with Harbor values and in collaboration with Harbor Students

Spiritual Responsibilities:

- Ensure that all actions are performed within the context of this job position to accomplish and further the mission, vision and values of Harbor Churches
- Implement and follows Plan to Protect policies of Harbor Churches
- Adheres to the Statement of Faith as established & approved by Harbor Churches

Disclaimers:

Other duties as required may be added or changed. This job description does not constitute a contract for employment.

Working Relationships:

- Reports to Lead Pastor
- Works as part of the Harbor Churches Student Ministries Team
- Provides direction and oversight for volunteers, leaders and paid staff members

Thank you for your interest in employment opportunities at Harbor Churches. To apply for the position, please use the information below. If you have questions about specific positions or the application process, please email Harbor Churches Human Resources at hr@harborchurches.org.

Please copy and paste this web address in your browser
https://harborchurches.formstack.com/forms/employment_application

or scan the below QR Code to complete an online application and to submit a resume and cover letter.

